

# Sending a Roommate Request / Form a Group

**Step 1**  
Log into your MyWitt Portal

**Step 2**  
Click the "Wittenberg Housing System" link on the Campus tab

**Step 3**  
Log in with your Wittenberg email and password

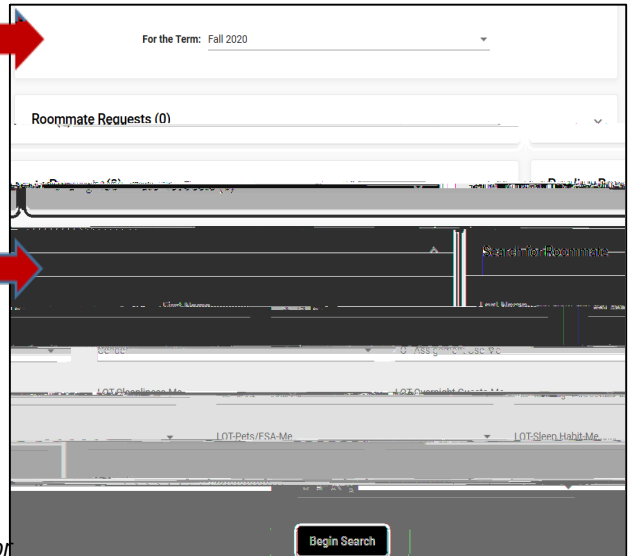
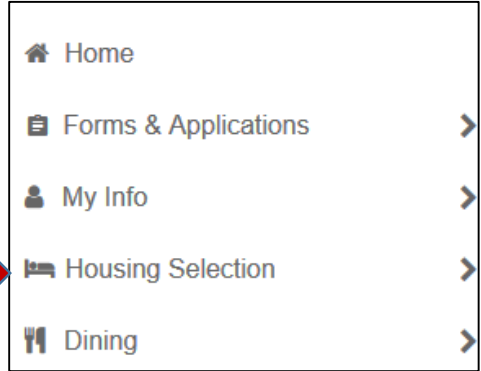
**Step 4**  
Click on "Housing Selection"

**Step 5**  
Click on "Select Roommates"

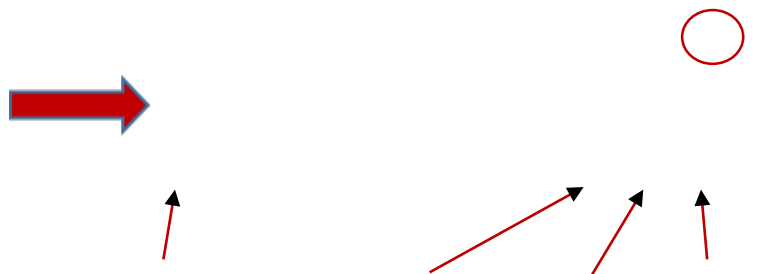
**Step 6**  
Change the pulldown to read:  
**For the Term: Fall 2021**

**Step 7**  
Using the dropdown, expand the section titled:  
**Search for Roommate**

**Step 8**  
Search for your potential roommate using the provided fields. Click "Begin Search"  
*If you know the name of your roommate, you can just enter the last name.*  
*If you need to find a roommate, use the fields marked "LOT" for help finding matches the requestor is their MyWitt email*



# Accepting a Roommate Request / Form a Group



Please respond promptly. You can only belong to one group at a time. You can change your group membership at any point up until the group selects housing.

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